

2021 Pay Periods & Pay Dates Payroll

FOR ALL TIMESHEETS : The deadline to submit timesheets for payment is **NO LATER** than Mondays before 12:00 PM

From Sunday	To Saturday	DUE @ CLC BY 12:00 PM	Pay Date by Direct Deposit
7/11/2021	7/17/2021	7/19/2021	7/23/2021
7/18/2021	7/24/2021	7/26/2021	7/30/2021
7/25/2021	7/31/2021	8/2/2021	8/6/2021
8/1/2021	8/7/2021	8/9/2021	8/13/2021
8/8/2021	8/14/2021	8/16/2021	8/20/2021
8/15/2021	8/21/2021	8/23/2021	8/27/2021
8/22/2021	8/28/2021	8/30/2021	9/3/2021
8/29/2021	9/4/2021	9/6/2021	9/10/2021
9/5/2021	9/11/2021	9/13/2021	9/17/2021
9/12/2021	9/18/2021	9/20/2021	9/24/2021
9/19/2021	9/25/2021	9/27/2021	10/1/2021
9/26/2021	10/2/2021	10/4/2021	10/8/2021
10/3/2021	10/9/2021	10/11/2021	10/15/2021
10/10/2021	10/16/2021	10/18/2021	10/22/2021
10/17/2021	10/23/2021	10/25/2021	10/29/2021
10/24/2021	10/30/2021	11/1/2021	11/5/2021
10/31/2021	11/6/2021	11/8/2021	11/12/2021
11/7/2021	11/13/2021	11/15/2021	11/19/2021
11/14/2021	11/20/2021	11/22/2021	11/26/2021
11/21/2021	11/27/2021	11/29/2021	12/3/2021
11/28/2021	12/4/2021	12/6/2021	12/10/2021
12/5/2021	12/11/2021	12/13/2021	12/17/2021
12/12/2021	12/18/2021	12/20/2021	12/24/2021
12/19/2021	12/25/2021	12/27/2021	12/31/2021
12/26/2021	1/1/2022	1/3/2022	1/7/2022

NOTICE

Deadline is limited to **CURRENT PAY PERIOD ONLY.**
Pay period is weekly and runs from Sunday to Saturday

Late timesheets will be processed on the next scheduled payroll as a courtesy, no exceptions.

❖ Time sheets are to be submitted weekly. Timesheets must be submitted and received **NO LATER than 12:00 PM, on Monday.**

❖ All requests for payment for dates worked prior to the current pay period will have to be signed off by the case manager or financial board before processing.

Please note pay dates are on Friday unless otherwise noted.

✓ CHECK YOUR TIMESHEET BEFORE SENDING....

- ✓ Are dates correct?
- ✓ Are times in/out recorded?
- ✓ Have 'wet' signatures been obtained?
- ✓ Have you exceeded the authorized service hours?